**Life in a noble Household – School Booking Checklist**

**When contacting us to make your booking please have the following information ready.**

**Dates**

it is always good to have several dates in mind to match up with our availability.

**Your details**

School/address

Telephone

Email

Teacher name

Age or year group of class Number of pupils

Any special needs that we should be aware of beforehand. This could include visitors with mobility issues, special educational needs, sensory impairment or behavioural problems.

It is always useful for us to know how our visit is linked to your topic at school and what level of knowledge the pupils may already have. If we know before-hand, we can weight some of the subject matter towards areas that are more relevant.